Retrieving Condominium Certificates of Insurance

To better serve our condominium clients and their association members, you can now obtain condominium certificates of insurance by using the following websites:

www.bbsarasota.com or **www.eoidirect.com**

For CSR24:

- Click on the bbsarasota link above (Control + Click)
- Click on Community Associations on the top toolbar
- Click on "Click here for CSR24"
  - *User ID: Condo*
  - *Password: Cert*

On-Line instructions are available on web-site. Any questions or concerns, please contact our office Monday-Friday 8:00-5:00 at 941-893-2200.

For EOI Direct: First-time association users, click on the EOI Direct link above and follow the links to register so you can log in to your account as an "Existing User". Once you have logged into your account, click on "Evidence of Insurance" to search and access the association policy information you are seeking.

A renewal certificate is free of charge for the association member. There is a fee charged only when information is necessary for a new loan, a refinance of an existing loan, or when a lender goes on line to request the certificate.

Customer service available toll-free from 9:00 am-8:00 pm (Eastern Time), Monday-Friday at 877-456-3643.

The above two websites are designed to give you **immediate** access to the certificate information. If you do not have computer access, please contact our office in order to obtain the information at 941-893-2200 and ask for a member of the Condominium Unit to assist you. Certificate turnaround issued through our office will be approximately 48 hours (2 business days). Certificate requests may also be emailed to info@bbsarasota.com.